August 8, 2011

Dear

Congratulations! You are invited to join the brand new LHS Library Teen Advisory Board which will begin this coming school year. You were recommended by your English teacher and/or by me. I have included an application form that needs to be filled out and returned when you return to school in August or you may email it to me. The application is so I can have information about you and what you think you can and will contribute to the board and LHS library. This letter, the application and information can be found on the LHS Library Wiki at <http://libertyhslibrary.wikispaces.com/>.

This board has been created so that you can have a voice in planning programs for you and your friends; help choose books, CDs, movies, and magazines for the library; meet new friends and readers who like what you like; volunteer and become involved in your community; earn special library privileges; and have fun!!! This board will be as active and successful as you can and will make it. This group is for you!

As a board member you will have the following responsibilities: attend all meetings and be an active participant; be a responsible library user; help plan/design/market/publicize/execute/evaluate/set up/clean up as many programs and projects as possible; help to promote the LHS Library; help promote reading at LHS and suggest books; and set an example of appropriate library behavior for your peers.

If you are not interested in joining us, that is fine. If you are involved in many other activities and do not feel you can give it your best, that is fine. There are other ways that you may participate when you have time and interest, just let me know ahead of time. If you know of someone else whom you think would be interested tell them about it or have them contact me.

I look forward to beginning a great new school year with this board. I believe we can accomplish a lot. I am looking forward to working with you to make the LHS Library a better place for everyone.

Sincerely,

Sydney Schatz

Librarian

[sschatz@bedford.k12.va.us](mailto:sschatz@bedford.k12.va.us)

586-2541